



## How to... book online onto Cumberland County FA Courses and Events

**Step 1:** Go to [www.CumberlandFA.com](http://www.CumberlandFA.com) and click on the Development pillar at the top of the page.

Development

**Step 2:** Click on the 'Events/Courses – Book Online' channel on the left hand side.

Events / Courses  
- Book Online

**Step 3:** This page will display all the upcoming courses/events. Click on the course/event you wish to enrol onto.

**Step 4:** Scroll to the bottom of the page and enter your FA Number (FAN) and Password and click the  button.

A screenshot of a login form. It contains two input fields: 'FA Number' with the value '1552178' and 'Password' with a masked value of '\*\*\*\*\*'. Below the password field are two links: 'Don't have a FAN number?' and 'Forgot password'. At the bottom right of the form is a 'Login' button.

If you are a League Official, Club Official, Referee, Coach and/or Player it is extremely likely you have a FAN already. Please email [GetOnline@TheFA.com](mailto:GetOnline@TheFA.com) with your name, date of birth and address and your FAN and password will be emailed to you.

**Step 5:** If you log in details are correct you will now be logged into your Counties Booking system. Your name will be displayed at the top of the page and you can then enrol on multiple courses/events without having to log in again. To enrol onto the course scroll to the bottom of the course/event to enter the enrolment details.

Welcome Tim Wilson  
FA Goalkeeping Coaching Award (Level 1)

**Step 6:** Enter all the enrolment details which are displayed. The fields marked as '\*', must be entered. Click the  button once you have finished entering your enrolment details.



**Step 7:** To complete your enrolment fill out your card details and click the **Enrolment** button.

Please enter your card details below.

Order ID 191864  
Total GBP 90.00  
Card type VISA  
Card number \*  
Start date -- --  
Issue number  
Expiry date \* 1 2008  
Security code \*  
Enrolment

DELTA MasterCard SOLO Maestro VISA  
**MasterCard Verified by SecureCode. VISA**

**Step 8:** If payment is successful the confirmation, including your confirmation number will be displayed on screen which you can print off.